

## **Guideline Sheet for the Access College Early Scholarship Application**

The Nebraska Legislature in LB192 (2007) authorized the Access College Early (ACE) Scholarship Program Act. High school students who are taking dual-enrollment or early enrollment classes from an approved Nebraska based college or university may apply for funding under this program by completing the ACE Student Application. **This application must be completed in its entirety, all supporting documentation must be submitted, and the student should be enrolled in a college course before the Coordinating Commission for Postsecondary Education (CCPE) will review the application and award a scholarship.** In order to assist with the completion of the application, please follow the guidelines listed below:

**Social Security Number/Gender/Birthday/Ethnicity/GPA/Year in High School:** This information is required and is being requested for aggregate reporting purposes. It will not be used to determine eligibility for a scholarship.

**Year in High School:** This is the year the student will be at the time they take the college course.

**Attending College/University:** This is the institution that is offering the class the student will be taking. This institution must be approved by the CCPE to participate in the program. A list of approved institutions may be found at [http://www.ccpe.state.ne.us/publicdoc/ccpe/ACE/Part\\_Institutions.asp](http://www.ccpe.state.ne.us/publicdoc/ccpe/ACE/Part_Institutions.asp).

**Term:** This is the term at the college (not at your high school) when you will be registering for the class(es).

**Federal Benefit Programs:** Documentation must be submitted with the application confirming the student or student's parent(s)/guardian(s) have been approved to receive benefits from one of the listed programs. For example, a letter from the state WIC office certifying eligibility for the program, a letter from a high school administrator or counselor certifying eligibility for the free or reduced lunch program, etc. **Please note:** Social Security SSI benefits are not Survivor's Benefits...they are two different programs.

**Extreme Hardship:** Examples include (but are not limited to) parent/guardian losing a job, illness or accident that results in time off from work, death of a parent, etc. The student applicant must submit a document not to exceed two pages explaining the hardship circumstance, and documentation must be submitted with the application confirming the extreme hardship (for example, statement for physician regarding an illness, letter from employer indicating loss of job, etc.).

**Parent Signature:** Due to federal regulations, all high school students applying for this scholarship must have parent/guardian permission for the release of college information. The scholarship will not be approved without the approval of the parent/guardian.

**Counselor Signature:** Your high school counselor must sign this application to verify your eligibility to enroll in a college or university while still in high school. The scholarship will not be approved without the approval of the high school counselor.

**Citizenship Attestation Form:** The student applying for the scholarship must complete this form and submit it with the scholarship application.

**PLEASE NOTE:** Incomplete applications will not be considered for a scholarship. Additionally, applicants must be enrolled in their college course before a scholarship will be awarded.

If you have any questions while completing this application, please contact Ritchie Morrow, Financial Aid Coordinator with the CCPE via e-mail at [Ritchie.Morrow@Nebraska.gov](mailto:Ritchie.Morrow@Nebraska.gov) or phone at 402.471.0032.

# Access College Early Scholarship Application

(Please type or print legibly in pen. All information required unless indicated otherwise.)

_____ First	_____ Last	_____/_____/_____ Birth Date* (MM/DD/YYYY)	_____-_____-_____ Social Security Number*
_____ Home Address/City/Zip		_____ High School/City	
_____ Student/Parent E-mail (if available)		_____ GPA (A=4.0)*	_____ Year in HS (9, 10, 11, 12)*
_____ Attending College/University		_____ Term (Fall, Winter, Spring, Summer) (List only one term per application)	Gender*: <input type="checkbox"/> Male <input type="checkbox"/> Female
Race/Ethnicity*			
<input type="checkbox"/> White, non-Hispanic	<input type="checkbox"/> Black, non-Hispanic	<input type="checkbox"/> Hispanic	
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Native American	<input type="checkbox"/> Two or more races	

\* For research and reporting purposes only. This information will not be used to determine your eligibility for the ACE Scholarship.

I certify I am qualified for a scholarship under the Access College Early Act based on myself or my parent(s)/guardian(s) qualifying for one of the following federal benefit programs or an extreme hardship:

- Supplemental Security Income (SSI)       Temporary Assistance for Needy Families (TANF)       Free/Reduced Price Lunch Program
- Special Supplemental Nutrition Program (WIC)       Supplemental Nutrition Assistance Program (SNAP)       Other Extreme Hardship

(Documentation verifying above information **required**.)

I certify the above information is accurate and correct. I acknowledge this scholarship will only apply to tuition and mandatory fees at the college/university and the scholarship will pay the tuition and mandatory fee balance after other grants/scholarships are applied as required in the Act. I certify I intend to graduate from a Nebraska high school and I intend to maintain Nebraska residency upon graduation. I authorize the attending college/university listed above to release my tuition and fees statement and grades to the Coordinating Commission for Postsecondary Education (CCPE) upon request, and for the CCPE to use my Social Security number to help determine my college enrollment and retention rate.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I, the parent/guardian of the above named student, verify the above information is correct. I authorize the high school listed above or the federal agency that administers a benefit program listed above to release documentation confirming eligibility for the benefit program checked above. I authorize the Commission to use my child's Social Security number for research and reporting purposes only. I authorize the attending college/university listed above to release my child's tuition and fees statement and grades to the Coordinating Commission for Postsecondary Education when requested.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (please print)

(\_\_\_\_\_)\_\_\_\_\_  
Phone number

.....

I, a counselor at the high school named above, verify, to the best of my knowledge, the above named student or the student's parent(s)/guardian(s) do qualify for the federal benefit program or has experienced an extreme hardship as indicated above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

Please return this form via mail to J. Ritchie Morrow, Financial Aid Coordinator, CCPE, PO Box 95005, Lincoln, NE 68509-5005, e-mail to [Ritchie.Morrow@Nebraska.gov](mailto:Ritchie.Morrow@Nebraska.gov), or fax to 402.471.2886.

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act. My immigration status and alien number are as follows: \_\_\_\_\_ and I have provided a copy of my USCIS documentation.\*

**I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.**

<b>PRINT NAME</b>	<hr/> <u>(first, middle, last)</u>
<b>SIGNATURE</b>	<hr/> <hr/>
<b>DATE</b>	<hr/> <hr/>

\* Acceptable documentation include: ~~I-327, I-551, I-571, I-766, Certificate of Citizenship, Naturalization Certificate, or I-94.~~ A copy of the document must accompany the ACE application.

UPDATED list of acceptable documentation as of 11/29/2011: I-327, I-551, I-571, I-766, Certificate of Citizenship, Naturalization Certificate, DS-2019, I-20, or I-94 with a copy of unexpired passport.